

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P. O. Box 130, Ehrenberg, Arizona 85334

(928) 923-7907 FAX (928) 923-8908

NOTICE OF REGULAR MEETING
QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD

Wednesday, May 9, 2018 at 5:00 PM

Quartzsite Elementary School

930 W. Quail trail

Quartzsite, AZ 85346

Pursuant to A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE QUARTZSITE SCHOOL DISTRICT NO. 4 will hold a meeting open to the public. The Governing Board members can be in attendance telephonically. The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3). Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Holly Brown at (928) 923-7907.

AGENDA

1. **OPENING ITEMS**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance

2. **ACCEPT AGENDA**

- A. Approve agenda as written

3. **REPORTS**

- A. Superintendent's Update
 - 1. Current Events & Enrollment
- B. Financial
 - 1. Monthly Financial Report
 - Bus & Maintenance Report
 - Electric KWH usage Report
 - Budget/Expenditure Analysis Report
 - Student Activities Report
- C. Board Reports

4. **APPROVAL OF CONSENT CALENDAR**

- A.
 1. Approve minutes of the regular meeting on April 12, 2018.
 2. Approve minutes of the special meeting on April 23, 2018.
- B. Approve Expense and Payroll Vouchers
Expense Vouchers will be available during meeting for public review.
 - E – 1016 - \$33,936.25 P – 20 - \$47,483.24
 - E – 1017 - \$34,458.38 P – 21 - \$47,827.55
- C. Gifts and Donations
 1. Accept matching gift donation of \$100.00 from Sempra Energy.
- D. Personnel Action
 1. Resignation of classified employee Lucila Diaz.
 2. Approval of Orlando Sanchez for Emergency Substitute for the Quartzsite Elementary School District.
 3. 2018-2019 certified renewals
 4. 2018-2019 classified renewals.
- E. Accept the Annual Financial Statements and Audit prepared by Heinfeld, Meech, & Co., PC for FY2016-2017 for the Quartzsite School District.

5. **ITEMS REMOVED FROM CONSENT CALENDAR**

Board may remove items from the consent calendar for individual consideration.

6. **OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion and update on preliminary budget forecast for 2018-2019.
- B. Discussion and possible action on Health Insurance rates for 2018-2019.
- C. Discussion and possible action on classified salary schedules for 2018-2019.
- D. Discussion and possible action on certified salary schedule for 2018-2019.
- E. Discussion and possible action on substitute pay for 2018-2019.
- F. Discussion and possible action on extra duty stipends for 2018-2019.
- G. Discussion and possible action on Red for Ed Board Resolution from ASBA.
- H. Discussion and possible action on classroom sizes for 2018-2019.

7. **NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion and approval of 2017-2018 Budget Revision.
- B. Discussion and possible action on changing the date of the regular meeting in June.
- C. Discussion and possible action on Certified Retention Stipend Policy for FY2017-2018.
- D. Discussion and possible action on Certified Recruitment Stipend Policy for FY2017-2018 and 2018-2019.
- E. Discussion and action on policy advisories.....**SECOND READING**
 - Policy Advisory No.602.....Policy DKA – Payroll Procedure/Schedules
 - Policy Advisory No. 603.....Exhibit GBEEA-E – Staff Conflict of Interest
(CONFLICT OF INTEREST DISCLOSURE PURSUANT TO A.R.S. §§ 38-501 TO 511)
 - Policy Advisory No. 604.....Regulations GCCG-RB-Professional/Support Staff Voluntary Transfer of Accrued Sick Leave.
 - Policy Advisory No. 605.....Policy GCCH- Professional/Support Staff Bereavement Leave
 - Policy Advisory No. 606.....Regulation GDCG-R – Support Staff Voluntary Transfer of Accrued Sick Leave
 - Policy Advisory No. 607.....Exhibit – IHA-E, Basic Instructional Program
 - Policy Advisory No. 608.....Regulation – IHBJ-R, Indian Education
(Native American/Indian Education)
 - Policy Advisory No. 609.....Regulation – IIB-R, Class Size (Special Education)
 - Policy Advisory No. 610.....Policy – IKAB, Report Cards/Progress Reports
 - Policy Advisory No. 611.....Policy JFAA – Admission of Resident Students
 - Policy Advisory No. 612.....Policy JFABD – Admission of Homeless Students

- Policy Advisory No. 613.....**New Policy JFABDA – Admission of students in Foster Care**
JFABDA-R, JFABD-EA, JFABD-EB
- Policy Advisory No. 614.....Exhibit JK-EA – Student Discipline
- Policy Advisory No. 615.....Policy JKD- Student Suspension

8. **EXECUTIVE SESSION**

The Board may vote to meet in executive session pursuant to A.R.S. §38-431.03 (A) (1), personnel, to discuss the duties, performance, and evaluation of Superintendent Raquel Burton. If Mrs. Burton wishes to have this executive session held in open session, it will be held in open session at this point on the agenda.

9. **RECONVENE OPEN MEETING**

- A. Motion to reconvene open meeting.
- B. Discussion and possible action on Superintendents second half of performance pay.

10. **CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD” AND HAND TO THE BOARD PRESIDENT**

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

11. **AGENDA ITEMS FOR FUTURE CONSIDERATION**

12. **ADJOURNMENT**

POSTED: 5/8/18

BY: Holly A. Brown

**The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request a reasonable accommodation by contacting Holly Brown at (928) 923-7907. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or by telephone conference call.

The next Regular Meeting of the Governing Board will be held on
Thursday, June 14, 2018 at 6:00 p.m.
at Ehrenberg Elementary School 49241 Ehrenberg Parker Road, AZ 85334